

## 1 TELL US ABOUT YOURSELF!

### Name

Family Name (as shown on passport) \_\_\_\_\_ First Name \_\_\_\_\_ Full Middle Name \_\_\_\_\_

### Mailing Address

Street Address \_\_\_\_\_ Country \_\_\_\_\_ Postal Code \_\_\_\_\_

City, State \_\_\_\_\_

Telephone (country and city code) \_\_\_\_\_ Email \_\_\_\_\_

### Birth Information

Gender  Male  Female

Month/Day/Year of Birth \_\_\_\_\_ Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

### Professional Information

Profession \_\_\_\_\_ Website/Social Media \_\_\_\_\_

How often do you use English in your professional life? \_\_\_\_\_

Where did you get this application? \_\_\_\_\_

## 2 ACCOMMODATION

### Accommodation requested through ELS?

Yes  No

### Where will you stay?

Homestay  Other accommodation: \_\_\_\_\_

Will you accept a host with a dog?  Yes  No

Will you accept a host with a cat?  Yes  No

Do you prefer a homestay without children (under the age of 12)?  Yes  No

Do you have any allergies, health conditions, or food restrictions?

Yes  No

If yes, please describe:

\_\_\_\_\_

\_\_\_\_\_

Move in date \_\_\_\_\_ Move out date \_\_\_\_\_

## 3 PROGRAM INFORMATION

Start Date \_\_\_\_\_

Number of Weeks \_\_\_\_\_

Are you travelling with any family members?

Yes  No

How many people? \_\_\_\_\_

Are they attending classes at ELS?

Yes  No

What programs will they attend? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 4 EMERGENCY CONTACT

Please provide contact information for a person

Name Relationship

Email

Home Telephone (country and city code)

Work Telephone

## 5 FLIGHT INFORMATION

### Departure

Date (Day/Month/Year) Airline/Flight Number

Departure Airport Time of Arrival

### Arrival

Date (Day/Month/Year) Airline/Flight Number

Destination Airport Time of Arrival

## 6 CANCELLATION AND REFUND POLICY

### Tuition Refund Policy

1. Application, Homestay Placement, Guardianship Letter and Courier Services fees are non-refundable.
2. All tuition except a 10% administration fee to a maximum of CAD \$400 will be refunded to a student who withdraws from a course less than 2 weeks prior to commencement of studies.
3. Seventy percent (70%) of tuition will be refunded to a student who withdraws or is dismissed from a course that is up to 10% completed by the date of notice of withdrawal/dismissal.
4. Fifty percent (50%) of tuition will be refunded to a student who withdraws or is dismissed from a course that is up to 30% completed by the date of notice of withdrawal/dismissal.
5. No refund will be granted to a student who withdraws or is dismissed from a course that is more than 30% completed by the date of notice of withdrawal/dismissal.
6. Any student who violates Canadian law or ELS Language Centers Code of Conduct may be dismissed from the program with no refund.

### Homestay Transfer & Cancellation Policies

1. The Accommodation Placement Fee is non-refundable.
2. Homestay rent will be refunded if visa is denied as long as (A) student informs ELS Language Centers within a reasonable period, and (B) student provides ELS Language Centers with written verification from Canada immigration that visa has been denied.
3. If a student withdraws, in writing, from Homestay at least one month prior to the Homestay commencement date, Homestay rent will be refunded in full.
4. If a student withdraws, in writing, from Homestay within one month of commencement, all Homestay fees except for the first month's will be refunded.
5. If a student withdraws from Homestay, in writing, with less than two weeks' notice, or is dismissed from Homestay, Homestay fees will be refunded except (A) fees for pro-rated used portion to date of withdrawal/dismissal; and (B) two weeks' rent.
6. A student who violates Canadian Law or ELS Language Centers' Homestay rules and regulations will be dismissed from the ELS Language Centers Homestay program.
7. Refunds will be issued within 30 days of written notice and presentation of original receipts.
8. No refund will be granted to a student who withdraws or is dismissed from a course that is more than 30% completed by the date of notice of withdrawal/dismissal.
9. Any student who violates Canadian law or ELS Language Centers Code of Conduct may be dismissed from the program with no refund.

## 7 PAYMENT OF FEES

The charges listed above may be paid by wire payment, Visa or MasterCard. Mail the application form and fees to the school or wire payment to: "ELS Language Centers" at Bank of Montreal Main Office, First Bank Tower 595 Burrard Street, Vancouver, B.C. V7X 1L7  
Tel: (604) 665-7033  
SWIFT #: BOFMCAM2  
Institution number: 001 Transit number: 00040  
CAD\$ Account number: 00040 1747 151

001	00040	1747151
Institution Number	Transit Number	Account Number

Fees can also be paid by Visa or MasterCard online at [www.flywire.com](http://www.flywire.com)

## FINANCIAL AND HEALTH STATEMENT/INFORMATION RELEASE

I understand that my expenses (excluding personal miscellaneous expenses) per session while studying at ELS Language Centers will be as indicated in the Application and Important Information addendum. I agree to accept full responsibility for these expenses. I have also read and understand the ELS cancellation and refund policy. I agree to accept full responsibility for my actions while participating in the program and any related activities (including excursions and/or internships) and agree to assume all risk of harm arising from my participation. I hereby agree that ELS shall have the right, in its sole discretion, to terminate my attendance in any ELS program of study and to insist that I return to my country of origin within 24 hours of such termination by ELS. By his or her signature below, my parent or guardian agrees to ensure that any other minor under the age of 18 enrolled hereunder shall be returned to his or her country of origin within 24 hours of notification from ELS that the student's attendance in an ELS program has been terminated.

In case of illness and/or injury, permission is granted to any appropriate medical center to examine or treat and make necessary referrals to outside physicians as indicated. Permission is also granted to release information regarding my health to other designated individuals. I authorize ELS Language Centers to release information regarding my studies to my guardian or sponsoring agency. I further authorize ELS Language Centers to release my ELS academic records to any colleges or universities to which I apply. I hereby grant ELS Language Centers and its subsidiaries, associated companies and licensees, permission to photograph, record and videotape me while attending ELS Language Centers or activities conducted by ELS Language Centers. I understand that ELS Language Centers will own the still photographs and/or video footage in which I appear, and have the unrestricted right to publish such photographs and use such video in any ELS Language Centers sale literature, on the ELS Language Centers website and in any other ELS Language Centers material, and shall have the right to license others to do the same. I further understand that this grant is intended to be worldwide in scope and to apply to all media now existing and hereafter developed.

Signature of Applicant

Date